



## **Extended School Manager**

**Trinity VA Cof E Primary School**

**NJC Devon Grade D 8 - £12.80 per hour**

**25 hours per week**

**Monday - Friday - 7.00 – 9.00am & 3.00 – 6.00pm**

**(these shifts could be split to make two roles)**

**Permanent Position**

**38 weeks**

We are looking for an Extended School Manager to join our established and thriving before and after school club, where children regularly attend and enjoy the opportunity to take part in games and activities. As an Extended School Manager, you will be working under the direction of the Senior Leadership Team to provide a caring and secure environment for the pupils who attend the after-school club. You will need to be a Level 3 Teaching Assistant/ Play worker and provide engaging activities for our children, developing good working relationships with children and parents alike.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. Therefore, an enhanced DBS clearance is required for this post.

If you would like to arrange a visit to the school please contact the school office on 01392 790151

An application form and Job Description is available to download from our website [www.acexcellence.co.uk/ace-trust-vacancies](http://www.acexcellence.co.uk/ace-trust-vacancies) Applications must be completed and emailed to [recruitment@acexcellence.co.uk](mailto:recruitment@acexcellence.co.uk) by **9am on Friday 4<sup>th</sup> October 2024** with interviews arranged thereafter.