



**Mealtime Assistant**  
**Totnes St John C of E Primary School**  
**5 Hours per week**  
**NJC Grade A 3 £12.85**  
**12.30 – 13.30 Mon - Fri**  
**Permanent Position**

The Academies for Character and Excellence has twenty Primary Schools across Devon & Somerset making up a dynamic and innovative learning organisation.

We live our mission and return to this constantly to help guide every action. At the heart of all we do is the pursuit of excellence; we want to grow an exceptional trust, comprised of excellent schools. We are achieving this through our shared core values of collaboration, community, equity, and of course uncompromising excellence.

We are looking for exceptional candidates who:

- Will be responsible for a safe and calm dining experience
- Will be able build a rapport with children
- Will be able to support children during their lunchtime provision both in the dining room and on the playground.
- Will be able to liaise both written and verbally with other school staff
- Will be physically able to lift and move tables and chairs as part of the set up and clear down for lunchtime.

We welcome applications from highly motivated individuals who will work effectively as part of our excellent team and contribute to wider school life, building positive relationships with all members of our community. We are looking for applicants who are dedicated to making a difference to children's lives and to ensure every child has the opportunities they deserve

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. An enhanced DBS clearance is required for this post.

For further information please email Charlotte Wilson on [charlotte.wilson@acexcellence.co.uk](mailto:charlotte.wilson@acexcellence.co.uk)

An application form is available to download either from our website <http://www.acexcellence.co.uk/ace-trust-vacancies> or by emailing Charlotte Wilson. Applications must be completed and emailed to [recruitment@acexcellence.co.uk](mailto:recruitment@acexcellence.co.uk)  
Closing date for Applications is **9am on Friday 26<sup>th</sup> June 2026** with Interviews to be arranged once the shortlisting is completed.